



Access to System

Aircraft operator

To access to My Handling System

- 1- First, click on « Create a company account »

YOU ARE A BUSINESS OPERATOR OR A BROKER ?

Manage your requests easily and get informed about your flights in real time with MyHandling.
Create your **free** account now.

[CREATE A COMPANY ACCOUNT](#)

- 2- Fill up the form

ACCOUNT CREATION

To create your company account, please fill the form below.
Your account will be activated after validation by MyHandling. You will then receive a confirmation email with a reminder of your access codes.

Company : *	<input type="text"/>
EU VAT :	<input type="text"/>
Address	
Address : *	<input type="text"/>
Zip code : *	<input type="text"/>
City : *	<input type="text"/>
Country : *	<input type="text" value="Afghanistan"/>
Billing address	
<input type="checkbox"/> Use the same address	
Reference :	<input type="text"/>
Address :	<input type="text"/>
Zip Code :	<input type="text"/>
City :	<input type="text"/>
Country :	<input type="text" value="Afghanistan"/>
Contacts	
Supplied phone : *	<input type="text"/>
Manager Phone :	<input type="text"/>
Supplied email : *	<input type="text"/>
Manager Email :	<input type="text"/>

- 3- Choose an email address which will be your Login.

Contacts	
Supplied phone : *	<input type="text"/>
Manager Phone :	<input type="text"/>
Supplied email : *	<input type="text"/>
Manager Email :	<input type="text"/>
Access Codes	

- 4- A temporary password must be created by you to validate your account.

The screenshot shows a form titled "Access Codes" with the following elements:

- Label: "Choose your password : *"
- Text: "Your password must contain at least 6 characters. For added security, combine numbers and letters."
- Input field: A text box for the password.
- Label: "Confirm your password : *"
- Input field: A text box for the confirmation password.
- Checkbox: "I read the terms of Use and adheres unreservedly *"

- 5- As soon as you have filled the form, you must accept the terms of Use

This screenshot is similar to the previous one but includes:

- A checked checkbox: "I read the terms of Use and adheres unreservedly *"
- A note: "* required fiels" (sic)
- A "CREATE ACCOUNT" button in the bottom right corner.

- 6- Finally, you must send the account creation request by clicking on « Create Account »

Access needs to be validated by My Handling administrator. You will receive an email as soon as is done with your login and a new password (it is generated automatically by My Handling system).

WARNING :

If your email address was pre-registered by an FBO for movement purpose, you will receive a red notification (see below).

In this case, choose another address temporarily. My Handling will merge the two accounts as soon as access is enabled.

Then you will receive your username (the email address originally requested) and your new password by email which will allow you to log in.

The screenshot shows a form titled "Contacts" with the following elements:

- Labels: "Supplied phone : *", "Manager Phone :", "Supplied email : *", "Manager Email :"
- Input fields: "00000000", "contact@myhandling.com", and an empty field.
- Section: "Access Codes" with password fields and a checked checkbox: "I read the terms of Use and adheres unreservedly *"
- Note: "* required fiels" (sic)
- Error message: "The following fields are required :
 - Email already exists
- "CREATE ACCOUNT" button in the bottom right corner.